

**Weedon Bec Parish Council Working Group -
Status Report 27TH February 2014**



Weedon Parish Council:

A more positive letter of support is still awaited following January 2014 WBPC Parish meeting

Lease

No further progress required on lease at this point.

Planning Application preparations

WSA / WAA Planning Task list now being followed to address the additional reports etc required for planning submission. Work is progressing well however the bad weather and water logged land is preventing the soil survey taking place as requires heavy plant to dig holes and ground too soft)

Planning Task list included at end of this document to highlight work load being undertaken by WAA, WSA volunteers and some professional volunteers.

Noise Assessment specialist consultant has carried out readings – he is liaising with DDC and will have report complete early March

Planning and Heritage Statement to be prepared - work should commence early March by professional volunteer who used to live on the village

Play equipment report - updates to plans not in place for re-siting. WSA will seek feedback from WBPC Playing Field working groups via Sue B

Street scene montage – final draft now due

WSA are investigating use of borehole supply for water provision - this would provide water for free up to 200000 litres per day free – investment is at installation time. This will be explored after planning granted due to investigative costs being in region of £6k.

Soil samples required for WAC analysis to determine characteristics of soils in build area.. Date will now be early April as delayed due to bad weather. This will also determine scope for use of soak away. WBPC to be advised of intended survey date.

Flood Risk Report -. Awaiting soil reports and then any required changes will be incorporated to report.

Final scheme drawings 99% complete for planning submission – awaits outcome of soil drainage assessment as this may change the requirement for drainage versus soak away

WSA Fundraising

400 Club continues to bring in a regular income and a several more new members have signed up. Now a regular 85 members per month

WSA Quiz night with Ploughmans supper planned for Friday 28th March 2014.
Tribute night – WIP

WBFC planning Legends Day

WSA/WBPC combined considering a Weedon Weekender event similar Jubilee after its success

Fundraising ideas and planning meeting held



Grants

WSA attended Northants County Football Association grants workshop in February which highlighted how their funding strategy will operate in next few years.

Monitoring of funding availability continues

Planned attendance a Trustees Seminar regarding fundraising and to further build on networking contacts

Business Plan:

A new WSA volunteer has come forward to move this plan forward based on what is known today. This will be a challenge to get to grips with the report and to ascertain new figures. No further progress at present

No planning approval = no business plan required + no lease required

Communication:

Cllr Alan Hills continues to promote the project at various meetings as he recognises the professional approach taken by WSA to the project and the skills and enthusiasm within the WSA volunteers team.

WSA committee members talk regularly with residents of the village to appraise of progress

WSA website is maintained to provide progress reports when relevant

WSA will utilise the Gusher to provide mini updates in the Weedon News

WSA will provide a summary report at appropriate juncture that can be included into Village Newsletter

WSA have instigated attendance at WBPC meetings

Chris Heaton-Harris MP, Cllr Alan Hills, Cllr Kevin Perry, Cllr Ian Duly, Cllr Eddie Reeves are appraised with updates regarding project. Cllr Robin Brown will also be included on this circulation.

Daventry Express asked if they could do an article on the Scheme proposals. WSA have suggested this is put on hold until the Planning Application is submitted - to notify them when ready



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Meeting History:

Planning Meeting 6th Dec 2013 - 09:30 – 11:15 Present: Tony Wincott, Rich Cheney, Sue Butler, Lynne Walker (Architect)

Planning Meeting 28th Oct 2013 - 11:00 – 13:15 Present: Tony Wincott, John Wilshire, Rich Cheney, Sue Butler, Lynne Walker (Architect)

Planning Meeting 20th Jan 2014 – 10.00 - 12.00 Present: Tony Wincott, Sue Butler, Lynne Walker (Architect)

Planning Meeting 24th Feb 2014 – 10.30 - 12.00 Present: Tony Wincott, Sue Butler, Lynne Walker (Architect), John Wilshire

Task number	Refers to Planning Reqmnt	Description	Who	Comments	Date due	Any dependency	Complete
1	Part 1 Section 4	Soil Test including Contamination statement (Part II Section 13) Percolation test Soak away and self contained well for water provision Subadra consultants	TW/JW	6/12/2013: Survey to be carried out in January 2014 - date to be confirmed. 20/1/14 TW to chase - field perhaps bit soggy for JCB 24/02/2014 – date to be early April avoiding school holiday – ground still too wet for equipment. SUBADRA to carry out tests. Agreed GEOTECH Quote of £1078 + VAT	Early April 2014		
2	Part 1 Section 3	Tracking details for parking to validate	TW/WAA	6/12/2013: WAA to send 2093/P2E dwg to TW 20/1/14 – WAA to amend tracking dwg as per info from Steve Syree. SB – to draft letter of thanks and ask for logo for website 24/1/2014 – WAA updates made for chgs to tracking and letter sent	-DONE	-DONE	DONE
3	Part 1 Section 3	RED LINE to outline land requirement (affects lease)	WAA	6/12/2013: Update after soil survey findings. May need to serve notice prior to Planning Submission	End April 2014	Task 1	
4	Part 1 Section 6	Design and Access statement	WAA	06/12/2013: red notes included in report to	End		

				complete (tasks in this list) and needs WSA to check	April 2014		
				24/2/2014 – revisions after soil tests			
5	Part 1 Section 3/ Part II Section 21	Photo Montage - take photos at JF	WAA/ TW	30/11/13 8.30am at JF	-DONE	-DONE	-DONE
6	Part 1 Section 3/ Part II Section 21	Provide all info to montage creator by	WAA	6/12/2013: WAA to issue by 20/1/2014 –First draft montage provided. WAA to send issues/comments to be incorporated to montage to get a final version 24/2/2014 – ask for report ref to be added to final image	28/02/2014	Task 5	
7	Part II Section 9	Flood contours – may require additional line including - WAA to check Inform JW if additional survey detail required	WAA WAA/JW WAA/JW	6/12/2013: JW to help WAA to plot additional flood lines for: 1:25 4% 1:50 2% (both in/close river) 1:1000 incl climate 0.1% 20/1/2014 - WAA has provided flood level dwg to JW – need to follow up to ascertain if JW has been able to map additional levels ?	DONE	DONE	DONE
8	Part II Section 9	Flood Risk Assessment - updates required and review	SB/WAA	6/12/2013: WAA/SB to arrange mtg to work through 20/1/2014 – agreed updates will be made after all info made available. WAA noted that this may be more difficult due to changes in policy - assess	End April 2014	Task 1 Task 7	
9	Part II Section 12	Abigail Morgan abigail@sustainable.co.uk		6/12/2013: Issue to Abi with DWG's , DAS and Statement of Community Involvement	End March	Task 4	



	Part II Section 16 Part II Section 23	Contact her to let her know we are progressing and ask for report returned by 14/12/2013	SB	20/1/2014 – SB to chase. WAA to email amended dwgs 24/2/2014 – Abi working on the report this week. Will follow up to see if mtg reqd	2014		
10	Part II Section 17	Noise Assessment – agreed we need to complete. Need to ensure complies to Planning Policy outline Approach Walker Beak first	TW/ JW	6/12/2013: Dave Ball carrying out survey. WBPC to be notified and letters to nearby residents 20/1/2014 – DB advises that he has been trying to speak to EH at DDC without success. TW to follow up with DB to ask for emails and if necessary will raise matter with Simon Bovey 24/2/2014 – report draft ready early march – DDC requesting lots of info over and above basics	Mid March 2014		
11	Part II Section 23	Statement of Community Involvement	SB	30/11/2013/	DONE	DONE	DONE
12	Part II Section 30	Tree Survey/Arboriculture implications Contact Jon Brewin to see if can help ProHelp as the next option	SB TW	6/12/2013: Chase JB. 20/1/2014 – nothing back from JB. Will ask tree man. Agreed to include some planting to side Railway Wall using advice from Network Rail - TW send NR email to WAA pril 24/2/2014 – SB to contact MV to determine what exactly needed in report	April 2014		
13	Part II Section 32	Waste Audit	TW/ JW	6/12/2013: Review mid Jan. TW asking help from professional contact 20/1/2014 – TW to revisit 24/2/2014 – TW/JW to arrange date to complete – may need WAA hel	End March 2014		

14	Part 1 Section 3	Play Equipment – reposition/install report	RC/SB	6/12/2013: to work on this over Xmas hols 20/1/2014 – proposed chgs highlighted. Agreed to got dwg for proposed amended and then SB will run past Playing Field PC group 24/2/2014 – dwgs now chgd fro Play equip move and SB will liase with PF group	Mid March 2014		
15		Roof Sample RAL Colour to WAA	TW	01/11/2013	DONE	DONE	DONE
16		Sample Board of materials and Colour - Report reference to be allocated by WAA	WAA	ANTI GRAFFITI to be added to RAL colours list	DONE	DONE	DONE
17		Sample Board of materials and RAL colours - spray paint for background, etc	TW/ JW	6/12/2013: RAL colours now agreed. WAA to update DWG accordingly and circulate. JW - one extra paint colour needed 20/1/2014 – WAA to assign report number for board 24/2/2014 – Glass block, hopper, paviers, roof material sample to be included	End March 2014		
18		Rain Hopper in RAL 6005 colour (see if can scrounge)	WAA	JW to paint	DONE	DONE	DONE
19		Specifications Doc for peripheral items i.e. Security Fencing, Cycle Rack, Grass Crete, Canopy Visual	WAA/ TW	Gather all pictures specs etc ready to include into document 20/1/2014 – TW to provide BARRIER spec (needed for MONTAGE detailing)	DONE	DONE	DONE
20		Proof reader	RC	6/12/2013: agreed all docs via RC to reader	DONE	DONE	DONE
21	Part 1 Section3	Amendments / finalisations to drawings as required	WAA	6/12/2013: agreed separate DWG for Play equip siting and removing some layers as appropriate to simplify	End April 2014	Task 1 Task 7 Task14	
22		WSA agreed to arrange printing for all docs drawings etc when ready at Image IT	WSA	???? Exciting as we will be ready for planning			
23		Arrange peg out / marking at JF for site of building	WSA WAA	20/1/2014 – TW Agreed this should be done midweek and prior soil sampling would be useful	End April 2014		



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24		WAA circulate the DWG, Reports and Sample document references that need to be used by WSA. May require WSA reports to be updated accordingly to reference the WAA ref,	WAA	20/1/2014 – WSA to update reports	End March 2014		WIP
25		Prepare 3 rd party information for Portal Planning Submission to strip out sensitive information and compress reports/emails etc	WAA/ SB		End March 2014		WIP
26		Issue notice of intent to WBPC to submit planning application on WBPC owned land	WAA	When close to application being ready	?	Task 1	
27		Letter to Simon Bovey (Email and hard copy) and to County, District, Cllr Hills and C H-H ref: reduced planning fee for Community Building	SB	Draft letter . Needs to be submitted with WBPC latest support letter 24/02/2014 – draft letter in place – awaiting WBPC letter	31/1/2014		
28		CDM	TW WAA	Meeting to be scheduled	End March 2014		
29		Website update with latest dwg's reports etc	LD	24/02/2014 – remove footballer pictures on front page and replace with Building project dwg Add link to Supporters page from front page	Early March 2014		
30		Resolve all reports emails etc to Google / Cloud storage	WSA				

NEXT MEETING: Monday 24th March 2014 10:00AM GODFREY HOUSE, CHURCH STREET date/time might be subject to change